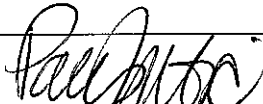


Catholic Charities Disabilities Services	
Agency Standard and Procedure	
Standard Category	Quality Assurance
Standard Title	Human Rights Committee
Regulations	14 NYCRR 633.16
Original Issue Date	June 10, 2013
Latest Revision Date	November 22, 2022
Number of Pages	2
Attachments	
Approved by: Paula Jubic, Executive Director	

Standard: Catholic Charities Disabilities Services recognizes that in order to appropriately support a person receiving services, the use of restrictive/intrusive interventions or a limitation on an individual's rights may be necessary. The agency has established a Human Rights Committee (HRC) to protect the rights of individuals whose Behavior Support Plan (BSP) incorporate the use of restrictive/intrusive interventions or limitations on rights.

Procedures:

1. Prior to the implementation of a proposed BSP which contains a restrictive/intrusive intervention or a limitation on an individual's rights, the HRC must review and either sanction or refuse to sanction the BSP.
2. BSP's are sanctioned for a period of no more than one year.
3. The HRC will consist of at least four members appointed annually by the Executive Director. Members will include:
 - the Director of Quality Assurance or designee who will serve as Chair;
 - a Behavioral Intervention Specialist;
 - a clinician currently licensed, certified or registered in New York State as a social worker, physician, physician assistant, nurse practitioner, registered nurse, speech pathologist, occupational therapist, physical therapist or pharmacist;
 - an additional party preferably with no employment relationship or other interest in the agency; and
 - additional staff as determined by the Executive Director.

4. The HRC will be scheduled to meet at least monthly, or at the special request of the Executive Director. Three members will constitute a quorum. Emergency meetings may be scheduled as needed for consideration and approval or immediate medical concerns or medication changes. A member must recuse him or herself from reviewing a BSP for an individual for whom he or she is actively involved in the delivery of service.
5. The person(s) receiving services whose BSP is being reviewed, will be invited to attend the HRC meeting at least one week prior to the meeting, unless clinically contraindicated or unavailable due to extenuating circumstances.
6. The author of the BSP or designee will present the plan to the committee.
7. In making its determination to sanction or not sanction a BSP, the committee will consider four questions:
 - Has written informed consent been obtained?
 - Has the proposed BSP been developed in accordance with the requirements of 14 NYCRR 633.16?
 - Does the BSP offer all of the protections outlined in law and regulation, including 14 NYCRR 633.16?
 - Is the BSP based upon the needs of the individual?
8. To sanction a BSP, the committee must answer "yes" to all four questions by majority vote.
9. As needed, the HRC shall review and make suggestions to the agency's management about its policies, practices and programs as they relate to the business of the HRC.