


Catholic Charities Disabilities Services	
Agency Standard and Procedure	
Standard Category	Residential Services
Standard Title	Individual Rights: Visitation
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Approved by: Paula Jubic, Executive Director	

Standard:

Catholic Charities Disabilities Services (CCDS) will ensure that individuals who reside in CCDS operated residences are not deprived of any civil or legal right solely on the basis of their disability, race, religion, national origin, creed age, gender, ethnic background, sexual orientation or for any other reason. Further, CCDS will endeavor to ensure that such individuals are afforded opportunities to exercise their rights in a manner consistent with that enjoyed by other members of the community at large.

Procedure:

1. Individuals may have visitors of their choice at any time without agency approval. For purposes of this standard, "visitors" are people who come to a residence for the purpose of socializing with an individual or individuals who live in the residence.¹
2. Visitors may be required to sign-in and sign-out at the residence.
3. Whenever someone visits an individual at a residence, the comfort level of other housemates must be considered when the individual and their visitor are using communal areas.
4. Individuals have the right to be alone with their visitors.
5. If residential staff have any question about adherence to these protocols in any particular situation which they believe may pose a threat to the safety or well-being of an individual, they are to contact a supervisor (shift supervisor, site supervisor, program manager, administrator On-call, etc.) for clarification.

¹Currently employed staff of CCDS are not considered visitors and may not visit a residence "off the clock" without the permission of the Director of Residential Services, Residential Administrator On-call, Director of Quality Assurance, Associate Executive Director or Executive Director.